

COMPLIANCE COMMITTEE MEETING MINUTES
APRIL 14, 2008
CHARLESTOWN POOL

Present: V. Kahle, E. Codelia, C. Cascio

Absent: A. MacLauchian, J. Adamchak

Meeting Called to Order: 5:25

I. Procedure Review

A. Letters

Sample of violation letter were reviewed. The need to use spell check was noted.

B. Hearing

Sample letter reviewed. Hearing procedure was discussed and clarified.

II. Violation Update

A. First and final notices generated by AMI's April drive through were reviewed and discussed.

B. The curbing issued on Ashley Circle was again discussed. The Compliance Committee has contacted AMI regarding the need to initiate the violation process. The Committee will continue to monitor this process.

III. HOA/ARC Activity

The minutes and notices generated by these 2 groups were reviewed and discussed. The Compliance Committee requests further information regarding Board discussion of mold removal and ARC approval of front entry screen doors.

IV. Inspection Schedule for AMI

In recognition of the difficulty in observing all violations during a drive through inspection, the Compliance Committee has established a monthly inspection schedule in order to facilitate a consistent effort in citing resident violations. Adherence to this schedule will also facilitate an effort by the Compliance Committee to monitor community citations. This schedule includes both regular and monthly violations upon which to focus. It is as follows:

INSPECTION SCHEDULE

Routine Monthly Observation: re-inspection items
Landscaping and weeds in beds
Recreational and Commercial Vehicles
Personal property resulting in untidy premises.
Garbage

Monthly Observation:

Jan. Mold on driveways, sidewalk and house
Feb. Holiday decorations
Mar. Structural Violations
Apr. Dead vegetation, trees in need of trim
May Unshielded pool/ AC and playground
Jun. Lawn ornaments
Jul. Fences
Aug. Mold (as above)
Sept. Structural Violations
Oct. Unshielded pool/AC and playground
Nov. Political signs and Lawn Ornaments
Dec. Fences

V. Fines

A. The Committee will regard all violations as equal. Each will receive the same \$100 daily fine to the maximum \$1000.

B. Carol will contact Stephanie to determine if, once the maximum has been reached, the process can start over.

Next Meeting: May 12 5:30 Charlestown Pool

Meeting Adjourned: 6:15

Respectfully submitted,
Carol Cascio
Compliance Committee Chairperson