

**DRAFT MINUTES  
ARCHITECTURAL REVIEW COMMITTEE (ARC)  
JANUARY 2, 2007**

**The goal of the ARC is to preserve and protect property values and quality of life in the community. The ARC does not seek to restrict individual taste or preferences; rather its aim is to avoid harsh contrasts in the architectural themes and landscapes and to foster thoughtful design so that there is harmony between residential homes and the environment created within the community.**

**Members Present**

Art Simmons, Chairman  
Marjorie Goldenberg  
Rich Wilbur  
Priscilla Heim, Recording Secretary

**Members Absent**

Charlie Barger

**Residents Present**

Nancy Thompson and 2 guests  
Gail Klein (prospective member)

**I. Call to Order**

Art Simmons called the January 2, 2007 meeting to order at 5:25 p.m. It was noted that a quorum was present.

**II. Approval of Minutes**

A motion was presented, seconded and unanimously carried to approve the December 5, 2006 meeting minutes. In an attempt to disseminate more timely minutes, *draft* minutes of the most recent meeting will continue to be posted on UP's website as well as approved minutes of the previous month's meeting.

**III. Old Business:**

Discussion was held regarding ARC Permit Signs and the procedure for placing the signs, tracking progress of the work being done, and removal of the signs after work is been completed. After brief discussion, it was decided to table this discussion until the February meeting.

Discussion was held regarding missing homeowner files. It was noted that the ARC is missing approximately 38 homeowner files. It is believed that the file may be in the possession of AMI or Neal Communities.

Margorie Goldenberg was requested to contact Dominic of AMI to locate the missing files. If AMI is not in possession of the missing files, Neal Communities will be contacted.

#### **IV. New Business**

##### **A. Design Review Application Requests**

- Nancy Thompson, 7710 Ashley Circle. Application was submitted for installation of wrought iron fencing on the side of the home for two small dogs. Motion to approve, seconded and unanimously carried approving installation of the fence. The homeowners were reminded of the guidelines regarding barking dogs.
- George and Danuta Schloemer, 7912 Drayton Circle. Application was submitted for landscape changes.

Motion to deny application under further information is received, seconded, and unanimously carried.

Homeowners installed a pool, pool cage, and landscaping without permission of the ARC.

The homeowners will be sent a letter stating that the ARC will hold their landscape application until an application for the pool and pool cage has been received.

Homeowners will also be requested to attach to their application the Neighbor Comment Form.

- Ray and Dianne Parkyns, 8003 Spring Marsh Drive. Application was submitted for screening of existing concrete slab.

Motion to deny until further information is received, seconded, and unanimously carried.

Homeowners will be sent a letter stating that their application was lacking a start and completion date. The ARC requests more detailed plans and the Neighbor Comment Form completed and submitted with the above information.

- Scott and Darcy Johnston, 7832 Ashley Circle (Lot 74). Application was submitted for repainting the exterior of the home.

Motion to deny until further information is received, seconded, and unanimously carried.

Homeowners will be sent a letter requesting a start and completion date and also submission of the Neighbor Comment Form.

**B. Other New Business:**

Gail Klein, 7907 Ashley Circle was present at the meeting and volunteered to serve on the ARC.

Gail's name will be submitted to the Board for approval. If approved by the Board, Gail will replace Rich Wilbur as a member of the ARC.

**V. Next Meeting**

The next regular meeting of the ARC is Tuesday, February 6, 2007 at 5:30 p.m. in the Charleston Meeting Room.

**VI. Adjournment**

There being no further discussion, the meeting adjourned at 6:05 p.m. after a proper motion.

Submitted by: \_\_\_\_\_  
Priscilla G. Heim, Recording Secretary

Date: January 3, 2007

cc: UP Board of Directors  
Dominic, AMI  
Ron Oliver, UP Compliance